

# Placing an order

### New Orders

Enter Spec or Item Numbers

Spec or Item

Spec or Item

Spec or Item

[Add More](#)

Add to Cart

### My Orders

|                                  |                           |
|----------------------------------|---------------------------|
| Order Number:<br><u>11504338</u> | Order Date:<br>06/21/2022 |
| PO Number:<br>TEST13579          | Status:<br>Cancelled      |
| <a href="#">Track Shipment</a>   |                           |

|                                  |                           |
|----------------------------------|---------------------------|
| Order Number:<br><u>10384692</u> | Order Date:<br>02/11/2020 |
| PO Number:<br>3333               | Status:<br>Cancelled      |
| <a href="#">Track Shipment</a>   |                           |

### My Claims

|                                     |                               |
|-------------------------------------|-------------------------------|
| Claim: <u>10249349</u><br>Closed    | Date: 10/25/2019<br>Amount: 0 |
| Claim: <u>10247306</u><br>Closed    | Date: 10/24/2019<br>Amount: 0 |
| Claim: <u>10247346</u><br>Cancelled | Date: 10/24/2019<br>Amount: 0 |

Order History

Saved orders

View Claims

Submit Claim

Note - You must have an active My Avery Dennison account to submit orders.  
If you need to register, please follow this link. [My Avery Dennison Registration](#)

This guide will walk you through the steps of placing an order through My Avery Dennison. To place an order you must have an active quote for the spec you want to order. If you don't have a quote you can submit a pricing request through the Product Finder. Your sales rep will then enter pricing for your account. And once the pricing is active (1 day after the quote has been entered), you can place an order for that spec through the website.

## Step 1

From the Homepage/Dashboard, type the spec(s) you want to order into the New Orders field, then click Add to Cart.

## Step 2

Next on the Cart page, click the box under Select Items for the program(s) you would like to purchase. Once all of the items are selected click Configure Product

**1. Select Items to Order:**  
Click each spec in your cart to select the item you want to configure.

| Item No. | Service Program | Core(IN) | Width(IN) | Length   | Lead Time | Select Items                        |
|----------|-----------------|----------|-----------|----------|-----------|-------------------------------------|
| A334646  | Exact           | 3        | 78        | 10000 FT | 5 days    | <input checked="" type="checkbox"/> |
| A408911  | Ready Width     | 3        | 13        | 10000 FT | 5 days    | <input type="checkbox"/>            |
| A334755  | Stock           | 3        | 78        |          | 5 days    | <input type="checkbox"/>            |
| A334756  | Stock           | 6        | 78        |          | 5 days    | <input type="checkbox"/>            |

Select Item(1) | Remove

**2. Items in cart (1)**

79461 | A334646

[Configure Product](#)

[Continue Shopping](#)

## Step 3

On the Configure Products page, you must enter the required information based on the service program(s) that were selected. Once all of your rolls are entered properly, you must click Update Cart. The system will then provide you with an updated price and estimated ship date. After this you must click Review Order to proceed to the next step. (The input fields for the different service programs are listed below)

### 1. Configure each item

794611 | A334646 :2.4M WH BOPP TC/S7000/1.2M PET Exact

Rolls/Qty:

Width(IN):

Core(IN): 3

Length(FT): 10000

Wind Direction: FACE OUT

Requested Delivery Date:

Estimated Delivery Date:

Customer Part No:

PO Line Reference:

Customer Job Reference:

[Add Line](#) | [Remove](#)

### 2. Order Total

794611 | A334646 : \$0.00

794611 | A334646: \$0.00

Sub Total: \$0.00

[Update Cart](#)

[Review Order](#)

794611 | A334646 :2.4M WH BOPP TC/S7000/1.2M PET Exact

Rolls/Qty:

Width(IN):

Core(IN): 3

Length(FT): 10000

Wind Direction: FACE OUT

Requested Delivery Date:

Estimated Delivery Date:

Customer Part No:

PO Line Reference:

Customer Job Reference:

## Exact

- Number of Rolls
- Roll Width
- Requested Delivery Date (defaults in but can be changed)
- Customer Part Number(optional)
- PO Line Reference (optional)
- Customer Job Reference (optional)

If you want to add more rolls under Exact you must click Add Line. Another box will then appear.

### 1. Configure each item

794611 | A334755 :2.4M WH BOPP TC/S7000/1.2M PET Stock

Width(IN): 78

Core(IN): 3

MOQ(FT): 1668

Length(FT):

Requested Delivery Date:

Estimated Delivery Date:

Wind Direction: FACE OUT

[Add Dimension](#) | [Analyze Trim](#)

**Dimension 1**

Rolls/Qty:

Width(IN):

Customer Part No:

PO Line Reference:

Customer Job Reference:

**Dimension 2**

Rolls/Qty:

Width(IN):

Customer Part No:

PO Line Reference:

Customer Job Reference:

### 2. Order Total

794611 | A334755 : \$0.00

Sub Total: \$0.00

[Update Cart](#)

[Review Order](#)

## Stock & Custom

(Note - Stock programs have a standard MOQ (Minimum Order Quantity) of 1,668', while Custom programs have higher MOQ's and Lead Times)

- Roll Length(ft)
- Requested Delivery Date (defaults in but can be changed)
- Number of Rolls
- Roll Width
- Customer Part Number(optional)
- PO Line Reference (optional)
- Customer Job Reference (optional)

If you want to add different roll sizes, you must click Add Dimension. A new dimension will appear and allow you to enter the additional roll sizes. Once you complete entering the rolls you must click Update Dimension. The Slit Roll Optimizer will then appear at the bottom of the page. You can see if you have any trim left over on the master roll and you can make changes if necessary.

### 1. Configure each item

**79461 | A408911** :2.4M WH BOPP TC/S7000/1.2M PET **Ready Width** —

\$0.7000/MB

Rolls/Qty:

Width(IN): 13

Core(IN): 3

Length(FT): 10000

Wind Direction: FACE OUT

Requested Delivery Date:

Estimated Delivery Date:

Customer Part No:

PO Line Reference:

Customer Job Reference:

[Remove](#)

### 2. Order Total

**79461 | A408911** : \$0.00

Sub Total: \$0.00

[Update Cart](#)

[Review Order](#)

## Ready Width

- Number of Rolls
- Requested Delivery Date (defaults in but can be changed)
- Customer Part Number(optional)
- PO Line Reference (optional)
- Customer Job Reference (optional)

### 1. Configure each item

**B7655 | A473812** :2.4M WH BOPP TC/S7000ER/1.2M PET **Full Master Roll** —

\$0.7000/MB

Rolls/Qty:

Width(IN): 78

Core(IN): 6

Length(FT):

Wind Direction: FACE OUT

Requested Delivery Date:

Estimated Delivery Date:

Customer Part No:

PO Line Reference:

Customer Job Reference:

[Add Line](#) | [Remove](#)

### 2. Order Total

**B7655 | A473812** : \$0.00

Sub Total: \$0.00

[Update Cart](#)

[Review Order](#)

## Full Master Roll

- Number of Master Rolls
- Length of Master Rolls
- Customer Part Number(optional)
- PO Line Reference (optional)
- Customer Job Reference (optional)

### 1. Configure each item

**B7655 | A467626** :2.4M WH BOPP TC/S7000ER/1.2M PET **Sample Roll** —

\$0.7000/MB

Rolls/Qty:

Width(IN): 13

Core(IN): 3

Length(FT): 500

Wind Direction: FACE OUT

Application Type:

Anticipated Volume Annualized:

[Remove](#)

### 2. Order Total

**B7655 | A467626** : \$0.00

Sub Total: \$0.00

[Update Cart](#)

[Review Order](#)

## Sample Rolls & Sample Sheets

(Note- You can receive up to 3 sample rolls for free. Additional rolls after 3 will be charged)

- Number of Sample Rolls / Number of Sample Sheet packs (6/pack)
- Application Type
- Anticipated Volume Annualized

### 1. Enter Purchase Order number

PO Number:  [Edit](#)

### 2. Review Shipping + Billing details

**Shipping Address:**

\*\*COMPUTER TRAINING CANADA\*\*  
USE / DO NOT PROCESS ORDER UPDATE  
THIS 1  
VAUDREUIL-DORION, Quebec J7V 5V5  
Canada

[Update Shipping Address](#)

**Billing Address:**

\*\*COMPUTER TRAINING CANADA\*\*  
DO NOT PROCESS ORDER  
CALL AGNES MCGEEVER X6203  
QUEBEC, QC G1N 434  
Canada

### 4. Place Order

Sub Total: \$4,536.00  
Adjustments: \$51.84

**Total: \$4,587.84**

[Place Order](#)

[Save Order](#)

Need help with your Order?

Chat now or call 1-800-944-8811 to speak with a customer service representative.

Free Technical support

## Step 5

After the order has successfully been placed, you will see the Order Confirmation screen. This screen will provide the Sales Order Number as well as another review of the order. If you are set up to receive order acknowledgements you will receive it in an email.

Configure Products

Review Order

**Thank you AVERY DENNISON !**

Your Order **11858028** has been placed. A confirmation of your order has been sent to [lpma.orders+111628@averydennison.com](mailto:lpma.orders+111628@averydennison.com)

#### Order Detail 11858028

|  |  |   |
|--|--|---|
| <b>PO Number</b><br>TEST                 | <b>Email</b><br><a href="mailto:lpma.orders+111628@averydennison.com">lpma.orders+111628@averydennison.com</a> | <b>Ordered Date</b><br>06/06/2023   |
| <b>Order Placed By</b><br>James Thompson | <b>Contact Number</b>  | <b>Delivery Address</b><br>**COMPUTER TRAINING CANADA**<br>USE / DO NOT PROCESS ORDER UPDATE THIS 1<br>VAUDREUIL-DORION, Quebec J7V 5V5<br>Canada |
|  | <b>Billed To</b><br>**COMPUTER TRAINING CANADA**   |   |

#### Order Total

**Total: \$4,587.84**

[Back to Dashboard](#)

[Continue Shopping](#)

Need help with your Order?